



## Part-Time Safety Management Services

*Hard to keep up with safety plus other responsibilities? Our support services lighten your load, take care of paperwork, deliver training, and help keep your company in compliance.*

Our safety professionals can help your company or construction job site establish and maintain a workplace safety and OSHA compliance program for all aspects of your operations, under federal or state regulations. We work with you on a schedule you choose, based on your needs and urgency – weekly, monthly, quarterly, seasonal, or creative – to strengthen safety management systems, reduce risks, control costs, improve performance, and satisfy regulatory requirements.

These are some of the services that can be included in a PTSM engagement:

- **Safety Management Systems Gap Analysis:** Comprehensive review of operations to determine which OSHA requirements apply, verify current compliance status, and prepare a work plan to systematically close any gaps.
- **Pattern Analysis:** Evaluate incident/accident history and loss run reports, identify patterns and loss trends, and prepare prioritized action plans to reduce incidents and control costs.
- **Paperwork:** Review, update, modify, and even create safety & compliance documents, plans, forms, permits, contractor agreements, policies, and the like.
- **Training:** Determine which employees need safety training, and the most effective and cost-efficient means to deliver the training.
- **Recordkeeping:** establishing or improving systems to track, store, and make best use of records required by OSHA.
- **Inspections:** Thorough inspection of physical plant, machinery, vehicles, and grounds or job site to identify existing and potential hazards, and prioritize responses to findings. Where necessary, provide or arrange for industrial hygiene monitoring or sampling.
- **Observations:** A Job Hazard Analysis process to observe employees and contractors performing work, discuss observations with employees and supervisors, reward safe work practices and discourage unsafe acts, and recommend steps to reduce risks.
- **Corrective Action Reporting & Tracking:** implement or enhance systems and methods to discover, report, track, correct, and resolve safety issues and concerns.
- **Impartial Investigations:** As needed, assist with neutral/independent investigations of incidents/accidents and near-hits.
- **Annual Reviews:** Conduct required yearly procedure audits for Lockout/Tagout, Confined Space Entry, Electrical Safety-Related Work Practices, and other standards.
- **Representation:** In event of a notice or visit from OSHA, or official visits from other regulatory authorities, assist with responding appropriately during and after the interaction.
- **Workers' Comp:** Communicate plans and progress to workers' compensation insurance carrier to achieve premium reductions as quickly as possible.
- **Safety Committee:** Attend safety committee meetings to serve as a technical resource, develop safety skills of committee members, and improve committee effectiveness. The State of Connecticut requires a safety committee in organizations with 25 or more employees, but a committee is highly recommended for any size company.
- **AV Materials:** All of our videos, DVDs, and related training materials are available for PTSM clients to present to employees or contractors, even when we're not on site.
- **Coaching:** Answers to urgent questions, and advice by phone or e-mail to support the safety program enterprise-wide.

**Call 1 800 809-0059 Today for a Free Quotation.**

**[www.safetypriority.com](http://www.safetypriority.com)**

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